

NATIONAL ASSESSMENT WORKGROUP - APPLICATION FORM

National Ordained Ministry

This form is for gathering information from people applying through their Presbytery to the National Assessment Workgroup for acceptance as an ordinand in training for the National Ordained Ministry of the Presbyterian Church of Aotearoa New Zealand. Those recommended by Presbyteries are asked to attend the National Assessment Weekend held in May each year.

- **This form should be completed by the candidate and delivered to the Presbytery Candidate Convener.**
- **It should be accompanied by the following documents, printed single-sided:**
 - a) A covering letter including names and contact information (home postal address, email address & phone numbers) of two confidential referees and your medical practitioner.
 - b) A one-page account of your call to national ordained ministry in the Presbyterian Church
 - c) Your current curriculum vitae (including your employment record, educational and training awards, and indications of experience relevant to your being considered for pastoral leadership in the Church).
 - d) Two written references from people (other than those listed in (a) above) who have known you in positions of responsibility in the church and in employment or study.
 - e) Statements about your suitability for pastoral leadership from your Minister and Session Clerk or Parish Council Secretary.
 - f) Two recent passport-size photographs.
 - g) Certified copies of official academic transcripts and photocopies or scans of all tertiary awards and training course certificates. (Originals should be sighted by Presbytery **Candidate Convener** who will sign the photocopies.)

If you are accepted by the Presbytery Candidate Committee to be assessed nationally, you will then need to add the following documents to your application.

- **Police Checks** – Once you have returned your completed application to your **Candidate Convener**, **they and you** must complete a NZ Police Vetting Service Request and Consent form, which is available online at <http://knoxcentre.ac.nz/forms>. The instructions for completing the NZ Police Vetting Form should also be downloaded from the same place. The completed NZ Police Vetting Service Request and Consent form must be sent with your application to the Registrar, for your application to proceed.
- **Medical Assessment** – This form is available online at <http://knoxcentre.ac.nz/forms>. Once your doctor has completed it, please ensure all pages are included with your application.
- **Presbytery Assessment** – **Your Candidate Convener** will submit your application together with the Presbytery Assessment & Presbytery recommendation letter to the Registrar.

Note; Application materials, including the associated reports, are not returned after the assessment weekend unless requested by unsuccessful candidates. Those accepted for ordination training will have their application papers and associated reports held by the Registrar of the Knox Centre for Ministry and Leadership. They may be accessed for training purposes on the authority of the Principal. Any copies made for the purposes of the National Assessment process will be destroyed after the Assessment meeting.



Name: _____

CONTACT DETAILS			
Full name:			
Preferred Name:			
Date of Birth:		Gender:	
Home Address:		Alternative Address:	
Phone Numbers	Home:	Work:	Cell:
Email:			

FAMILY	
Marital status:	Spouse's name:
Children living at home, names and ages:	
Other financial dependents:	
Previous marriage or marriages? Yes / No If yes, please provide brief details:	

EDUCATION
Qualifications and training:
What subjects gave you most satisfaction?



Name: _____

CHURCH INVOLVEMENT

Where and when did you become a communicant member of the Church?

(If different from the above) Where and when did you become an active member of the Presbyterian Church of Aotearoa New Zealand? (*Applicants must have been members for a minimum of two years at the time of their application to Presbytery.*)

What do you consider to be your home parish?

How are you involved in your parish at the present time?



Name: _____

SKILLS AND ABILITIES

What do you and others consider to be your skills and abilities relevant to pastoral leadership?

What weaknesses do you need to be aware of?

What areas of strength would it be helpful to develop?

What leadership experience have you had?



Name: _____

COMMUNITY INVOLVEMENT

What community activities have you been involved in outside your church and workplace?

LEISURE

What hobbies, sports or other interests do you have?

CULTURAL EXPERIENCE

Detail any **in-depth** experience that you have had in a culture other than your own (**not** short-term mission experiences)



Name: _____

DECLARATION

I understand that the National Assessment Work Group, in fulfilling its obligations, may consult the nominated referees, my medical examiner, or any other person, and I hereby grant them permission to do so.

I have / have not (delete one) previously applied to be considered for training for ministry with the Presbyterian Church of Aotearoa New Zealand or other denomination.

If you have, please provide further information in your covering letter.

I have / have not (delete one) been convicted in a court, either in New Zealand or elsewhere, of an offence carrying a maximum penalty of a fine of \$1000 or more, or where the offence carries a penalty of imprisonment for whatever period?

If you have, please give further information in your covering letter.

I give permission for a police check.

I am aware that the Presbytery will require my assent to the doctrinal standards of the PCANZ as set out in the Book of Order and decisions of the General Assembly.

I declare that to the best of my knowledge the statements made in this application are true in every respect.

Signature

Date

If there is any other information that you consider relevant to your application, or further details you wish to expand, please include these in your covering letter.