

NATIONAL ASSESSMENT WORKGROUP - APPLICATION FORM

National Ordained Ministry

This form is for gathering information from people applying through their Presbytery to the National Assessment Workgroup for acceptance as an ordinand in training for the National Ordained Ministry of the Presbyterian Church of Aotearoa New Zealand. Those recommended by Presbyteries are asked to attend the National Assessment Weekend held in May each year.

- **This form should be completed by the candidate and delivered to the Presbytery Candidate Convener.**
- **It should be accompanied by the following documents, printed single-sided:**
 - a) A covering letter including names and contact information (home postal address, email address & phone numbers) of two confidential referees.
 - b) A one-page account of your call to national ordained ministry in the Presbyterian Church
 - c) Your current curriculum vitae (including your employment record, educational and training awards, and indications of experience relevant to your being considered for pastoral leadership in the Church).
 - d) Two written references from people (other than those listed in (a) above) who have known you in positions of responsibility in the church and in employment or study.
 - e) Statements about your suitability for pastoral leadership from your Minister and Session Clerk or Parish Council Secretary.
 - f) Two recent passport-size photographs.
 - g) Certified copies of official academic transcripts and photocopies or scans of all tertiary awards and training course certificates. (Originals should be sighted by Presbytery **Candidate Convener** who will sign the photocopies.)

If you are accepted by the Presbytery Candidate Committee to be assessed nationally, you will then need to add the following documents to your application.

- **Police Checks** – Once you have returned your completed application to your **Candidate Convener**, **they and you** must complete a NZ Police Vetting Service Request and Consent form, which is available online at <http://knoxcentre.ac.nz/forms>. The instructions for completing the NZ Police Vetting Form should also be downloaded from the same place. The completed NZ Police Vetting Service Request and Consent form must be sent with your application to the Registrar (KCML), for your application to proceed.
- **Presbytery Assessment** – **Your Candidate Convener** will submit your application together with the Presbytery Assessment & Presbytery recommendation letter to the Registrar.

Note; Application materials, including the associated reports, are not returned after the assessment weekend unless requested by unsuccessful candidates. Those accepted for ordination training will have their application papers and associated reports held by the Registrar of the Knox Centre for Ministry and Leadership. They may be accessed for training purposes on the authority of the Principal. Any copies made for the purposes of the National Assessment process will be destroyed after the Assessment meeting.

CONTACT DETAILS			
Full name:			
Preferred Name:			
Date of Birth:		Gender:	
Home Address:		Alternative Address:	
Phone Numbers	Home:	Work:	Cell:
Email:			

FAMILY	
Marital status:	Spouse's name:
Children living at home, names and ages:	
Other financial dependents:	

EDUCATION
Qualifications and training:
What subjects gave you most satisfaction?

CHURCH INVOLVEMENT

Where and when did you become a communicant member of the Church?

(If different from the above) Where and when did you become an active member of the Presbyterian Church of Aotearoa New Zealand? (Applicants must have been members for a minimum of two years at the time of their application to Presbytery.)

What do you consider to be your home parish?

How are you involved in your parish at the present time?

SKILLS AND ABILITIES

What do you and others consider to be your skills and abilities relevant to pastoral leadership?

What weaknesses do you need to be aware of?

What areas of strength would it be helpful to develop?

What leadership experience have you had?

COMMUNITY INVOLVEMENT

What community activities have you been involved in outside your church and workplace?

LEISURE

What hobbies, sports or other interests do you have?

CULTURAL EXPERIENCE

Detail any **in-depth** experience that you have had in a culture other than your own (**not** short-term mission experiences)

Declaration

*I **understand** that the National Assessment Work Group, in fulfilling its obligations, may consult the nominated referees, my medical examiner, or any other person, and I hereby grant them permission to do so.*

*I **have / have not** (delete one) previously applied to be considered for training for ministry with the Presbyterian Church of Aotearoa New Zealand or other denomination.*

If you have, please provide further information in your covering letter.

*I **have / have not** (delete one) been convicted in a court, either in New Zealand or elsewhere, of an offence carrying a maximum penalty of a fine of \$1000 or more, or where the offence carries a penalty of imprisonment for whatever period?*

If you have, please give further information in your covering letter.

I give permission for a police check.

*I **am aware** that the Presbytery will require my assent to the doctrinal standards of the PCANZ as set out in the Book of Order and decisions of the General Assembly.*

*I **declare** that to the best of my knowledge the statements made in this application are true in every respect.*

Signature

Date

If there is any other information that you consider relevant to your application, or further details you wish to expand, please include these in your covering letter.

Candidates' ability and willingness to work within the decisions of the General Assembly

As the National Assessment Workgroup, we are obliged to ascertain the willingness of each candidate to work within the provisions of the Book of Order, its supplementary provisions and the decisions of the General Assembly. This is what is meant by the phrase in the formula signed by Elders and Ministers at ordination which reads 'I acknowledge the Presbyterian government of this Church to be agreeable to the Word of God and promise to submit to it.' (Book of Order Reg 1.7). We strongly recommend that you become familiar with chapters 1-3 of the Book of Order found on the PCANZ website.

<http://www.presbyterian.org.nz/for-parishes/book-of-order>

The church requires that its ministers: make provision for the baptism of infants (Reg 4.4 [b]), are willing to participate in the ordination of women to Eldership and Ordained Ministry (Reg 6.5 d, e, f), and refrain from sexual relationships outside the marriage of a man and a woman. (Reg 9.1 [1a]) Please discuss these with your Presbytery student convenor, moderator or mentor in order to sign the declaration below with informed integrity. They are explained more fully below.

1 Baptism of infants

If your calling to ordained ministry is confirmed, you will be required to make provision for infant baptism in any subsequent parish positions. If you are unable or unwilling to baptise infants yourself you are required to:

- a) make this known during the call or appointment process and before any induction and
- b) undertake not to preach against infant baptism and
- c) make provision for infant baptism to occur within the parish of which you have charge

2 The ordination of women

The Presbyterian Church of Aotearoa New Zealand ordains women to Eldership and to the Ministry of Word and Sacrament. If your calling to ordained ministry is confirmed, you will be required to support and participate in the ordination of women within the church.

3 Sexual Relationships

Those who are being trained for or are within the ordained ministry of the Presbyterian Church may not be involved in any sexual relationship other than that of a faithful marriage between a man and a woman.

Name of Candidate: _____

Declaration of Candidate:

In accordance with the Book of Order and Supplementary Provisions, I am willing to work with the practise of the Church as determined from time to time by the decisions of the General Assembly and with particular reference to infant baptism, the ordination of women, and sexual relationships of those ordained and seeking to be ordained within the Presbyterian Church of Aotearoa New Zealand.

Signature: _____ **Date:** _____

National Ordained Ministry (NOM) Internship Programme Requirements

Knox Centre for Ministry and Leadership

If your call is affirmed by the National Assessment Workgroup, and upon completion of your foundation theological study, you will commence the NOM Internship programme.

1. The NOM internship programme is full immersion and full time.

You are paid a tax-free bursary of approx. \$42000. You will be required to be fully engaged in your ministry placement and the required study. As a result, you will be unable to be engaged in other employment, study, or wider leadership/ministry activities.

2. The NOM internship requires you to be away from home for about 8-9 weeks per year.

This is for the purpose of residential block courses and other training events. Depending on where your ministry placement is – it will require travel from one end of the country to the other. This travel will invariably be by flight unless your ministry placement is within reasonable driving distance of the location of the block course/training event. All travel and accommodation costs are met by KCML.

3. The NOM internship programme relies on placing you in a suitable ministry placement to match your formation and training needs.

If a suitable ministry placement is not available in your home geographical area, you may have to shift location. Removal expenses will be covered by the Knox Centre for Ministry and Leadership. You will not be forced to relocate. However, if you are unable to relocate, this could mean your entry into the internship programme is delayed until a suitable ministry placement is available in your current location.

I understand and agree to the requirements of the NOM Internship Programme as outlined in this document.

Name _____

Signed _____

Date _____